

Welcome

We would like to offer a very warm welcome to all clinical supervisors supporting pharmacy professionals taking part in the *Primary care pharmacy education pathway*.

Communicating with you by email

You may already be signed up to the CPPE email distribution list for care homes' clinical supervisors but if not, we encourage you to do this so that we can communicate with you directly about training, news and other relevant information. It is simple to do but please follow these instructions exactly:

1. Email **LISTSERV@listserv.manchester.ac.uk** from the email address you want us contact you on.
2. Put the words **SUBSCRIBE CPPE-PC-SUPERVISOR** in the body of the email.
3. The rest of the email body needs to be completely blank, including email signatures etc.
4. **The email should not include a subject line.**
5. *Please note: if the email does not contain these words the automated subscription will fail so we suggest you copy and paste the text into the body of the email.*
6. Wait for the confirmation email from CPPE to complete the process. This may take up to 3 days.

Clinical supervisor training

There's a range of healthcare professionals providing clinical supervision within the pathway and CPPE is providing training to help you support your learners. All clinical supervisors supporting pharmacy professionals on the *Primary care pharmacy education pathway* are required to attend clinical supervisor training.

We appreciate that you are providing support in addition to your everyday roles and responsibilities and so you may be limited for time. Equally we know that people learn in different ways and so we are proposing two different training options; online training (two webinars) **or** attendance at a study day.

Option 1 – webinar 1 AND 2 See next page for instructions on how to book and appendix one for using Zoom	Option 2 – face to face day
Clinical supervisor webinar 1 <ul style="list-style-type: none"> Thursday 19th September 13:00 - 14.30 	Clinical supervisor training day for the Primary care pharmacy education pathway <ul style="list-style-type: none"> Friday 11th October 2019 10.30 – 4.30pm Venue to be confirmed but it central London Book via the CPPE website using this link .
Clinical supervisor webinar 2 <ul style="list-style-type: none"> Tuesday 1st October 13:00 - 14:30 	

There will be pre-workshop tasks to complete and these will be sent by email prior to the events. In addition, all pharmacists working in a clinical supervisor capacity will be expected to complete the *Consultation Skill for Pharmacy Practice* e-learning and e-assessment if they haven't already

Clinical supervisor study day booking for non-pharmacy professionals

If you choose to attend the study day you must book via the CPPE website using this links on the previous page. If you are not a pharmacy professional you will not have a GPhC number, and you will need to register with the CPPE website in a slightly different way to pharmacy professional colleagues. Please find instructions on how to register with the CPPE website in appendix two below.

Clinical supervisor online training

If you choose to attend the online training you must attend **both** webinars 1 and 2. The training will be hosted on the Zoom platform (see appendix one).

Learning outcomes for the events

On completion of all aspects of either the study day or e-workshops you should be able to:

- outline the training pathway
- recognise how to utilise and maximise the potential of your pharmacy professional and how to support them through the training pathway
- discuss your role as a clinical supervisor
- recognise effective feedback models
- identify a pharmacy professional requiring additional support
- assess a scenario using a workplace-based assessment tool
- practise giving effective feedback

The webinars

There will be pre-workshop tasks associated with both e-workshops that will be sent to you via email.

PCPEP clinical supervisor webinar 1

An introduction to the training pathway, clinical supervisor responsibilities and feedback models

This webinar will be 1.5 hours and will provide a comprehensive introduction to the training pathway, your role as a clinical supervisor and feedback models.

You will need to click on the link below to register for the webinar. If there is any issue with the link working, please cut and paste the full link into your internet browser.

Thursday 19th September 13:00 - 14.30

Register in advance for this meeting:

<https://cppe.zoom.us/meeting/register/ff97bf539d0fdff1dc2040ba88984b7b>

PCPEP clinical supervisor webinar 2 The pathway assessment process

This webinar will be 1.5 hours and will give you an opportunity to familiarise yourself with the assessment process within the pathway and gain experience of using one of the workplace based assessment tools used on the national training pathway. You will discuss scenarios and practise giving feedback.

You will need to click on the link below to register for each webinar. If there is any issue with the link working, please cut and paste the full link into your internet browser.

Tuesday 1st October 13:00 - 14:30

Register in advance for this meeting:

<https://cppe.zoom.us/meeting/register/5b902224883ab44bc5b9141539e44ee6>

Appendix one: Using zoom

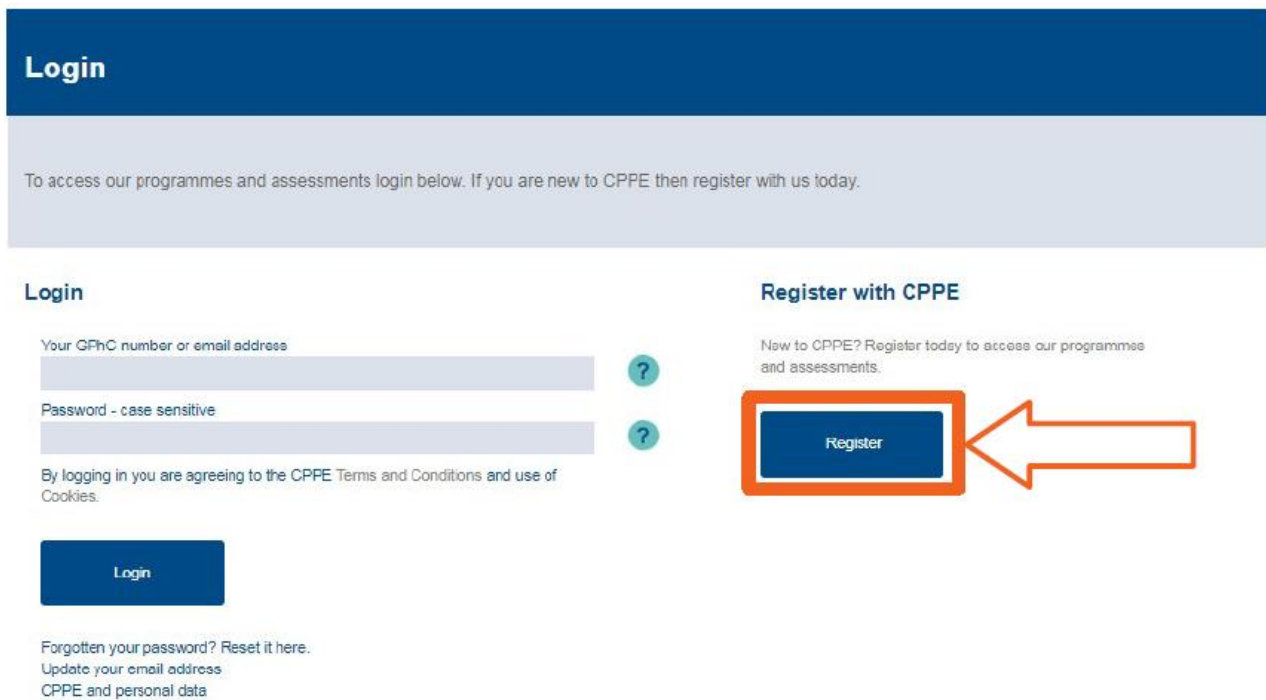
You will need internet access and a computer to access the interactive webinars.

- If you have not attended a Zoom meeting using your computer before please ensure you do the following:
 - Test your connection to Zoom prior to the scheduled time by visiting <http://zoom.us/test>
 - Once on the Zoom test page, click on the blue Join button to launch Zoom
- If you do not already have Zoom installed on your computer, follow the prompts to download and run Zoom.
- Click on the download file if it does not open automatically and follow the computer prompts to install.
- Once Zoom is installed, it will open the Zoom window.
- Please log in early to ensure any technological difficulties are addressed as the sessions will begin on time.
- Zoom mobile App can be downloaded to enable you to join the webinars on the go.
 - Apple: <https://itunes.apple.com/us/app/id546505307>
 - Google Play: <https://play.google.com/store/apps/details?id=us.zoom.videomeetings>

Please note: you will need internet access and a computer to access the e-workshop (mobile devices have limited functionality, but may be used). You will need a headset and a microphone to participate fully.

Appendix two: Non-GPhC people booking study day


- First register with the CPPE website.
- Click on the login in button in the top right hand corner of the CPPE homepage and follow the instruction below or click **here**.
- Click on the right hand side.
- Click on the button highlighted below and complete the registration




Login

To access our programmes and assessments login below. If you are new to CPPE then register with us today.

Login

Your GPhC number or email address 

Password - case sensitive 


By logging in you are agreeing to the CPPE Terms and Conditions and use of Cookies.

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[Update your email address](#)
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Register with CPPE

New to CPPE? Register today to access our programmes and assessments.

Register 

Any queries please contact Shannon.Nickson@cppe.ac.uk or Emma.Wright@cppe.ac.uk

Document date: 11 June 2019
Version number: 1.2
Latest review: N/A
Next review due: 11 October 2019